

**UNITED STATES BANKRUPTCY COURT  
FOR THE NORTHERN DISTRICT OF OHIO**

**In re**

PROVISIONS FOR PAYMENT OF  
FILING FEES IN INSTALLMENTS

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GENERAL ORDER NO. 03-2

**ORDER**

THE COURT FINDS that:

Federal Rules of Civil Procedure 5(e) and 83, Federal Rules of Bankruptcy Procedure 5005(a)(2), 9011, 9029 and 9036, and Local Bankruptcy Rules 5005-2(b) and 9037-1 authorize this Court to establish practices and procedures for filing, signing, maintaining and verifying pleadings and papers by electronic means; and

On September 6, 2002, by General Order 02-2, the Court established and published such procedures in the Electronic Case Filing Administrative Procedures Manual, and reserved the authority to modify such procedures from time to time in keeping with the needs of the Court; and

On May 21, 2003, by General Order 03-1, the Court ordered that effective January 1, 2004, all pleadings and other papers filed in all cases and proceedings, whether pending or new, shall be filed electronically according to the procedures established by the Court; and

Section II E 5 of the Electronic Case Filing Administrative Procedures Manual currently prohibits the payment of filing fees in installments when pleadings are filed electronically; and

Rule 1006(b) of the Federal Rules of Bankruptcy Procedure includes provisions governing the Application for Permission to Pay Filing Fees in Installments.

NOW, THEREFORE, IT IS ORDERED that:

1. Effective January 1, 2004, registered Electronic Case Filing (ECF) users will be permitted to pay filing fees in installments pursuant to procedures established by the Court.
2. If the Court approves the payment of filing fees in installments, the attorney for the debtor is responsible to track all of the installment cycles and docket each installment payment as payments become due.

3. The Clerk of this Court shall prepare a notification of this Order, along with the procedures established for the payment of filing fees in installments, to be distributed at the offices of the Clerk in Akron, Canton, Cleveland, Toledo and Youngstown, and posted on the Court's web site.

Dated: December 17, 2003

/s/ William T. Bodoh  
William T. Bodoh  
Chief United States Bankruptcy Judge

/s/ Pat E. Morgenstern-Clarren  
Pat E. Morgenstern-Clarren  
United States Bankruptcy Judge

/s/ Richard L. Speer  
Richard L. Speer  
United States Bankruptcy Judge

/s/ Russ Kendig  
Russ Kendig  
United States Bankruptcy Judge

/s/ Randolph Baxter  
Randolph Baxter  
United States Bankruptcy Judge

/s/ Mary Ann Whipple  
Mary Ann Whipple  
United States Bankruptcy Judge

/s/ Marilyn Shea-Stonum  
Marilyn Shea-Stonum  
United States Bankruptcy Judge

/s/ Arthur I. Harris  
Arthur I. Harris  
United States Bankruptcy Judge